



**The Orchards
School**

A PLACE TO FLOURISH AND GROW

Parent Code of Conduct

Approved by: Governing Body **Date:** 1.2.23

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1. Purpose and scope

At The Orchards School we believe it's important to:

- Work in partnership with parents to support their child's learning.
- Create a safe, respectful and inclusive environment for pupils, staff and parents.
- Model appropriate behaviour for our pupils at all times.

To help us do this, we set clear expectations and guidelines on behaviour for all members of our community. This includes staff (through the staff code of conduct) and pupils (through our behaviour policy).

This code of conduct aims to help the school work together with parents by setting guidelines on appropriate behaviour.

We use the term 'parents' to refer to:

- Anyone with parental responsibility for a pupil.
- Anyone caring for a child (such as grandparents or child-minders).

2. Our expectations of parents and carers

We expect parents, carers and other visitors to:

- Respect the ethos, vision and values of our school.
- Work together with staff in the best interests of our pupils.
- Treat all members of the school community with respect – setting a good example with speech and behaviour both on and offsite.
- Seek a peaceful solution to all issues.
- Correct their own child's behaviour (or those in their care), particularly in public, where it could lead to conflict, aggression or unsafe conduct.
- Approach the right member of school staff to help resolve any issues of concern (See Appendix 1)

3. Behaviour that will not be tolerated

- Disrupting or threatening to disrupt school operations (including events on the school grounds and sports team matches).
- Swearing or using offensive language.
- Displaying a temper, or shouting at members of staff, pupils or other parents.
- Threatening another member of the school community.
- Sending abusive messages to another member of the school community, including via text, email or social media both through professional or personal accounts.

- Posting defamatory, offensive or derogatory comments about the school, its staff or any member of its community, on social media platforms.
- Use of physical punishment against your child.
- Any aggressive behaviour (including verbally or in writing) towards another child or adult.
- Disciplining another person's child – please bring any behaviour incidents to a member of staff's attention.
- Smoking or drinking alcohol on the school premises (unless alcohol has been allowed at a specific event).
- Possessing or taking drugs (including legal highs).
- Bringing dogs onto the school premises (other than guide dogs).
- Children and adults riding scooters or bicycles on site (for those who use these to travel to school, please disembark once on school property for the safety of all).
- Parents or carers driving or parking in a manner deemed unsafe to pedestrians and other drivers.

4. Breaching the code of conduct

If the school suspects, or becomes aware, that a parent has breached the code of conduct, the school will gather information from those involved and speak to the parent about the incident.

Depending on the nature of the incident, the school may then:

- Send a warning letter to the parent.
- Invite the parent into school to meet with a senior member of staff or the Headteacher.
- Contact the appropriate authorities (in cases of criminal behaviour).
- Seek advice from the Black Pear Trust's legal team regarding further action (in cases of conduct that may be libellous or slanderous).
- Ban the parent from the school site.

The school will always respond to an incident in a proportional way. The final decision for how to respond to breaches of the code of conduct rests with the Headteacher.

The Headteacher will consult the CEO and Chair of Governors before banning a parent from the school site.

APPENDIX 1

Lines of Communication/Enquiries

Please use this chart to assist you in your enquiries:

	Initial Contact	Second Contact	Third Contact	Fourth Contact	Fifth Contact
Learning Enquiry	Class Teacher	Phase Leader: <ul style="list-style-type: none"> EYFS: Ms Williams Year 1&2: Mrs Richardson Year 3&4: Mr Harrold 	Deputy Headteacher Ms Williams	Headteacher Mrs Rumney	Chair of Governors Mrs Bishop <i>via school office</i>
Administrative Queries	Office Administrator	Office Manager Ms Overgaard	Deputy Headteacher Ms Williams	Headteacher Mrs Rumney	Chair of Governors Mrs Bishop <i>via school office</i>
Wellbeing Queries	Class Teacher	<ul style="list-style-type: none"> Staff on duty at pupil entrances 	Phase Leader: <ul style="list-style-type: none"> EYFS: Mrs Williams Year 1&2: Mrs Richardson Year 3&4: Mr Harrold 	Deputy Headteacher Ms Williams	Headteacher Mrs Rumney
Special Needs Queries	Class Teacher	SENDCo Ms Williams	Deputy Headteacher Ms Williams	Headteacher Mrs Rumney	
Queries relating to staff	Deputy Headteacher Ms Williams	Headteacher Mrs Rumney	CEO Miss Pritchard <i>via school office or Black Pear Trust</i>	Chair of Governors Mrs Bishop <i>via school office</i>	

An original copy of this Appendix 1 document is available from the Orchards Office.